



# RoomReady Service Offerings

At RoomReady, we come along side you – how you need us when you need us. Our full-service offering allows us to take a project from concept to complete and then support it as well. We know that’s not always what’s needed so we are also able to step into any of these stages of the project and provide expert guidance and execution.

## Consulting

We help customers understand their meeting room needs, identify the experience they are looking for and deliver the plan to get there.

- ▶ Collaboration platform analysis
- ▶ Establishing meeting room technology standards
- ▶ Delivering an implementation plan

## System Design

We personalize our proven, pre-designed room configurations to deliver a simple solution that meets the needs. By not starting from scratch each time, we reduce the project timeline and apply the simplest, most consistent solution for the room.

- ▶ Comprehensive solution package
- ▶ Functional narrative
- ▶ Drawing assets
- ▶ Riser and coordination detail
- ▶ Complete bill of materials

## Programming

We enhance the out-of-the-box functionality of collaboration platforms and video conferencing hardware to deliver a simple consistent experience.

- ▶ Room reset
- ▶ One button to join
- ▶ Consistent interface across all meeting spaces

## Service Offerings



Consulting



System Design



Programming



Project Management



Installation



Quality Assurance



Support



## Project Management

We plug-in to your processes to ensure a smooth delivery of the solution

- ▶ Logistical coordination: timelines, requirement management, etc.
- ▶ Clear communication

## Installation

We complete on-site installation with minimal downtime.

- ▶ Pre-assembled and tested off-site in our facility
- ▶ RoomReady Certified technicians on every job
- ▶ National presence and global reach with a partner

## Quality Assurance

All work comes with a 90-day warranty, the assurance of individual room certifications and we don't leave until the customer signs-off that the job is complete.

- ▶ Proof of agreed upon performance levels
- ▶ AV9000 commissioning standards across all room types
- ▶ Testing results documented and provided to the customer

## Support

We can support all rooms – whether we installed them or not. Our team is ready to provide help desk support, training, and event support based upon your needs.

- ▶ Remote
- ▶ In-person
- ▶ Embedded technician

 **roomready™**  
We innovate. You collaborate.

How can we help?  
[HelpMe@RoomReady.com](mailto:HelpMe@RoomReady.com)